

NEW Fuel Rebate Procedure

Due to recent changes made by the New Zealand Transport Agency (NZTA) regarding fuel rebate claims, Coastguard New Zealand (CNZ) feels that it is now easier for you to submit your fuel rebates claims directly with NZTA. Below is a “How to Guide” for submitting your claim. This only slightly alters from what you are currently doing when you are submitting your claims to CNZ.

HOW TO GUIDE

As per the current process your Fuel Rebates, should be completed every quarter, and are only for fuel purchased during these quarters and not for payments.

The four quarters:

- 1 January to 31 March
- 1 April to 30 June
- 1 July to 30 September
- 1 October to 31 December

Rebate due by:

(Please put these dates in your diary)

30 April

31 July

31 October

31 January

To get a refund of fuel excise duty you need to fill out the form MR70 which can be downloaded from the NZTA website; <http://www.nzta.govt.nz/resources/factsheets/14/doc/mr70-excise-refund-form.pdf> (printed copies are available from your nearest NZTA offices).

To assist NZTA with your first claim/refund please also ensure the following documents accompany your claim (please also be aware that the NZTA may ask for additional information, as this is a new account.)

- Current copy of your ‘Safe Ship Management’ Certificate
- Copy of your ‘Certificate of Incorporation’

Just a couple of reminders

- You can only claim for **petrol** (eg: 91, 95 or 96), you cannot claim for Diesel, Lubricants etc. Petrol Only
- You can only claim for dates of fuel purchases fall within the stated period. Within the quarter (see above)
- Claim is for the **number of litres** purchased only, not dollar value. Litres not dollars
- All eligible receipts and/or invoices must be attached to your claim. Attached receipts
- The vessel claimed must have a current Maritime safety no. If you are unsure what this number is you can find it via the Maritime NZ website or contact your Operations Manager Current SSM
<http://www.maritimenz.govt.nz/SSM/Results.aspx>
- Don't forget to keep a copy of your claim for your records. Keep a copy

We are here to assist you in any way, so please do not hesitate to contact us if you have any queries or require any assistance in submitting your first claim to the NZTA.

You can contact your regional office directly or Orlena Whittington at CNZ;
orlena.whittington@nzcoastguard.org.nz | DDI 09 973 4982